

## CLASSIFIED STAFF NEEDS ASSESSMENT APPLICATION

Name of Person Submitting Request:	<b>Mandi Batalo</b>		
Program or Service Area:	<b>Art Department</b>		
Division:	<b>Arts and Humanities</b>		
Date of Last Program Efficacy:	<b>2011</b>		
What rating was given?	<b>Continuation</b>		
Current number of Classified Staff:	FT:		PT: <b>1</b>
Position Requested	<b>Expand position from 55% to full time</b>		
Strategic Initiatives Addressed:	<b>Student Success:</b> <i>We are committed to helping students succeed in their educational and career goals.</i> <b>Access:</b> <i>We are committed to providing opportunities for acquiring educational and support services.</i>		

1. Provide a rationale for your request.

The lab technician provides support to the ceramics, sculpture, and glass areas of the art department by (a) preparing materials and supplies for student use, (b) issuing the materials and supplies to the students, and (c) maintaining laboratory equipment (i.e. tools, power tools, kilns, and furnaces). Student enrollment in the three-dimensional classes is 183 for Fall 2012. In addition, the lab technician provides support to the two-dimensional classes and to the Gresham Art Gallery. The number of hours currently allotted for the lab technician (55%) is not adequate to maintain the current workload and support student success.

2. Indicate how the content of the latest Program Efficacy Report and/or most current EIS data support this request. How is the request tied to program planning? (*reference the page number(s) where the information can be found on Program Efficacy*).

The art department is currently operating with only 3 full-time faculty to assist with an average 1000 students per semester. The art department has a consistent FTE load equivalent to 10 full-time faculty. Current EIS data indicated duplicated enrollment was 2,681 in 2004-05 and increased to 2,727 in 2010-11. The WSCH per FTE was 536 in 2004-05 and increased to 572 in 2010-11. This request is tied student success (p. 7) and productivity (p. 12) of the 2011 Program Efficacy Report.

3. Indicate if there is additional information you wish the committee to consider (*for example: regulatory information, compliance, alternative or ongoing funding sources, updated efficiency and/or student success data or planning etc*).

It is important the three-dimensional area of the art department adhere to District and OSHA safety requirements. The lab technician, working with the faculty, is responsible for ensuring that safety requirements are met, including maintenance of MSDS sheets, safe preparation, storage and disposal of hazardous materials, and equipment safety. A key finding in the EMP, which indicates that SBVC provides a safe environment for the students, supports this request.

4. What are the consequences of not filling this position?

The lab technician's main area of is the three-dimensional area of the art department; however the position does support the entire art department and the Gresham Gallery. An emphasis on safety in the art department increases the daily responsibilities of the lab technician. Without additional hours, growth is limited due to the lack of time for technical support needed to prepare and maintain laboratory materials, supplies, and equipment for the students and faculty. There is also the consideration that the department must adhere to District and OSHA safety regulations.